



Proud of Our Past, Committed to Our Future
www.sabinefcu.org

Mortgage Loan Application Checklist

- _____ **Earnest money sales contract, if purchase**
- _____ **Copy of deed to the property, if refinance**
- _____ **Social Security Numbers and date of birth for each borrower**
- _____ **Name, address, and phone number of employer's for the last two years**
- _____ **Your current address, including a minimum of a two year history**
- _____ **Prior two year's W2 or other reported income statements**
- _____ **One month of payroll check stubs**
- _____ **Name, address & account number for current mortgage company/landlord**
- _____ **If Self-Employed, prior two years income tax returns and a year-to-date profit and loss statement with balance sheet**
- _____ **Most recent bank statements from other financial institutions, including retirement accounts**
- _____ **Copy of clear deed, address and value for any other real estate owned**
- _____ **Current lease agreements on all rental property**
- _____ **Divorce decree with child support payments you are required to pay or you receive**
- _____ **If applying for a new construction loan, please provide deed to property, plans, specs and contractor's bid**

Please schedule an appointment for the application with a real estate loan officer by calling (409)988-1300.